

CHANALERT RUANGRONG



วิทยากร และ ที่ปรึกษาการสื่อสารการใช้ภาษาอังกฤษ ความเชี่ยวชาญ

- การใช้ภาษาอังกฤษธุรกิจ
- ภาษาอังกฤษ ในการสื่อสาร
- ภาษาอังกฤษขั้นพื้นฐาน สื่อสารในองค์กร
- ภาษาอังกฤษ ประสานงานในองค์กร

PERSONAL PROFILE

A multi-skilled freelancer with human-oriented and positive mind-sets. Highly flexible person who is efficaciously able to face and deal difficulties in different types of people and situations. Very capable in managing wide and diversified range of people for achieving mutual goals.

EDUCATION

Prince of Songkla University (PSU)

Bachelor of Business Administration

Current Grade Average:

Hat Yai, Thailand

08/2012 - 05/2017

3.70 (First-class Honor)

Scholarship Studies abroad:

University of Essex

Colchester, United Kingdom

Essex Business School, Semester Abroad

01/2015 – 07/2015

Monash University Malaysia

Business and Economics, Semester Abroad

07/2014 – 11/2014

Hatyaiwittayalai High School (Yorwor)

Hat Yai, Thailand

English Program

05/2009 - 03/2012

• Grade Average: 3.21

Honors: Achieved the second highest English score of Prince of Songkla University
 Entrance Examination

Hemp field Area High School Greensburg, United States of America

AFS Exchange Program

08/2010 - 05/2011

• Grade Average: 3.90

WORK EXPERIENCE

Self-Employed Hat Yai, Thailand

Freelance English Tutor, Editor, and Translator

07/2012 - 07/2014, 09/2015 - Present

- Teaching students from age of 6 to 50
- Editing documents and essays in various format
- Translating documents from Thai to English and English to Thai
- Organizing English Camp for high school students

Self-Employed Hat Yai, Thailand

Guest Lecturer and Speaker

06/2016 - Present

- Guest Lecturer for TOEIC tutoring at Prince of Songkla University
- Guest Lecturer for intermediate grammar tutoring at Thaksin University
- Guest Lecturer for one-semester GAT English course at English Program (EP), Yorwor

- Guest Lecturer for TOEIC & GAT English course at SME Program, Saengthong Vitthaya
 School
- Guest Lecturer for GAT English course at SMTE Program, Phatthalung School
- Guest Speaker for motivating and inspiring Mathayom 6 and Mathayom 3 students at Yorwor
- Guest Speaker for teaching locals regarding Digital Marketing integrated with Thailand
 4.0
- Upcoming Guest Speaker under HR Training and Development Program at the Dharmniti PCL, Bangkok (August 2018)

Summer Internship

The Hague, Netherlands

Intern at Thai Trade Center, The Hague (TTC, The Hague)

06/2015 - 08/2015

- Translating weekly news and monthly market reports uploaded on DITP official website
- Designing posters and banners used in Thailand Grand Festival 2015 Event
- Occasionally visiting companies and attending meetings
- Cooperatively working with peer intern in establishing country profiles for Netherlands and Belgium

ACTIVITIES & VOLUNTARY WORKS

Barnado's Student Volunteer Group

Colchester, United Kingdom

Project Manager and Advertisement Manager

01/2015 - 04/2015

- Fundraising for Barnado's Charity
- Planning and brainstorming with team members
- Advertising events via Facebook and Making posters and banners
- Organizing events in University of Essex, Colchester Campus

Volunteer Service

Hat Yai, Thailand

Football Coach Assistant

05/2012 - 07/2012

- Teaching basic skills for kids under 10 years old
- Procuring and Purchasing the relevant football equipment
- Coaching players in matches

SKILLS AND INTERESTS

Languages

Thai: Native

• English: Very Fluent (IELTS certificated)

• TOEIC: 930/990

Computer Skills

- MS Office (Word, Excel, PowerPoint)
- Others (Adobe Photoshop, Sony Vegas)

Interests

• Team-Sports, Musics, DJ, Exploring the world, Languages, and Cross-Cultures

REFERENCES

Available on request.